

Lyme Cemetery Trustees Meeting Minutes

APPROVED

June 7, 2013

Present: Laurel Ross, Michael Hinsley, Lara Dwyer, Dina Cutting, Patty Jenks

Previous meeting minutes from April were unanimously approved. Burial rules in old cemeteries were discussed. There remain a couple of previously purchased open lots in the Old Cemetery that will be available for burial to the owner's of the lots. There are no further open lots in any old cemetery available for purchase and burial. Michael will look into formal language and determine accurate place for this information.

Michael agreed to look into installing the Memorial Garden gate in the Highland Cemetery. Michael had removed the Old Cemetery sign and it was subsequently reposted. He will speak to sexton Bill LaBombard, Wayne Bates and Danny Currier about permanent removal of Old Cemetery sign.

The Cemetery Records book previously discussed has been sent for repair by Patty Jenks. The Cemetery Trustees agreed to having it also scanned to a cd, and 35mm security microfilming done. The repair will take about a month.

Lara and Michael met with the Select Board for discussion and signage of the Memorandum of Understanding. Laurel had previously signed.

Payroll for the cemetery employees and a review of their hours was discussed. When determining a budget for this year, the cemetery trustees looked at the previous cemetery payroll hours representing only work done in cemeteries (Bill, Wayne and Danny previously did all work for cemeteries, along with parks and rec). After looking back a couple of years and averaging the recorded hours, they determined that 12.5 hours for assistants Wayne and Danny would be appropriate. Bill spoke with Michael stating the 12.5 currently budgeted hours for assistants Wayne and Danny is not adequate. He would like them to have 20 hours combined for work in the cemeteries per week. Michael will meet with them in the next couple of weeks to observe what work is being done, and discuss if the extra hours are necessary. The cemetery trustees will then decide if a modification of the payroll line item needs to be made, or other alternatives need to be explored.

Patty presented and explained the Cemetery Report. Current information of all burial permits since 2010 needs to be updated into report. Lara and Laurel will speak to Jean to see if she had any further information on her personal computer, and then will update accordingly.

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Dina pointed out an inaccuracy in the current Cemetery Regulations. The cremation lots are 4 ft x 4 ft, not 4 ft x 3 ft as currently written in regulations. Dina will amend. Cemetery Trustees also clarified that the aforementioned plots may have a headstone placed.

Michael recommended that several Civil War headstones should be cleaned and repaired before the Civil War re-enactment occurring this August in Lyme. Specifically, the Lovejoy/Turner/Grant monument in the Old Cemetery. Laurel will contact Jonathan Appell regarding when he is planning to come for headstone repair this summer, and to discuss what work specifically needs to be done.